



Certification of Dependency Form

Mrs. Dawn Khoury
Registrar
Texas A&M University – Central Texas
1001 Leadership Place
Killeen TX 76549

Mrs. Khoury,

Under federal legislation, the “Family Educational Rights and Privacy Act of 1974,” I understand that if my son or daughter is carried as a dependent for federal income tax purposes, I am entitled to request certain student data, such as grades, dates of attendance and other records under the custody of the Office of the Registrar at Texas A&M University – Central Texas.

Therefore, as of this date, I _____

Certify that _____
Name of student Social security number Date of birth

is carried as a dependent on my Internal Revenue Service federal tax form. A copy of the latest IRS federal tax form is enclosed (the dollar amounts can be marked out; just be sure that the name shows as a dependent).

I further certify that when I cease carrying the above named student as a dependent for federal tax purposes, I will immediately notify your office in writing.

If my son or daughter is not carried as a dependent for federal tax purposes, I understand that the only way I can receive this information is for him or her to request, in writing, that your office send this information to me. (If such is the case, I need not return this form.)

Having certified above that my son/daughter is carried as a dependent, I would like to request a copy of the following record(s):

Signature Date

Street address

City, state, zip