

**HIED 5305-115, CRN 60026, RESEARCH METHODS IN HIGHER EDUCATION
Summer 2022**

Texas A&M University-Central Texas

COURSE DATES, MODALITY, AND LOCATION

Dates: June 6 – July 29, 2022; this is an 8-week course.

Mode of instruction and course access: This is an accelerated, online class. Course activities will occur within Canvas. This is our Learning Management System (LMS), which is accessed via <https://tamuct.instructure.com/>

INSTRUCTOR AND CONTACT INFORMATION

Instructor: Lisa M. Bunkowski, PhD & EdD

Office: Warrior Hall, 322-K

Campus Office Phone: 254-501-5866

Email: lisa.bunkowski@tamuct.edu, or use the Canvas Inbox

Office Hours:

My office hours have to be flexible. I have to schedule office hours around my responsibilities as the Co-Director of the Center for Faculty Engagement. If you want to meet, please call or send a message through Canvas Inbox or email, and we will set up a time that works for you.

Student-instructor interaction:

I monitor my university email and Canvas Inbox throughout the day. Generally, you will find it easier to reach me in the early morning rather than late at night. If you send an email, be sure to indicate the course number (HIED 5305) in the subject line.

Emergency Warning System for Texas A&M University-Central Texas

SAFEZONE. SafeZone provides a public safety application that gives you the ability to call for help with the push of a button. It also provides Texas A&M University-Central Texas the ability to communicate emergency information quickly via push notifications, email, and text messages. All students automatically receive email and text messages via their myCT accounts.

Downloading SafeZone allows access to push notifications and enables you to connect directly for help through the app.

You can download SafeZone from the app store and use your myCT credentials to log in. If you would like more information, you can visit the [SafeZone](http://www.safezoneapp.com) website [www.safezoneapp.com].

To register SafeZone on your phone, please follow these 3 easy steps:

1. Download the SafeZone App from your phone store using the link below:
 - [iPhone/iPad](https://apps.apple.com/app/safezone/id533054756): [<https://apps.apple.com/app/safezone/id533054756>]
 - [Android Phone / Tablet](https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp)
[<https://play.google.com/store/apps/details?id=com.criticalarc.safezoneapp>]
2. Launch the app and enter your myCT email address (e.g. {name}@tamuct.edu)
3. Complete your profile and accept the terms of service

COURSE INFORMATION

Course Overview and description:

This course provides a general overview of research in the field through an introduction to research methodologies and basic statistics.

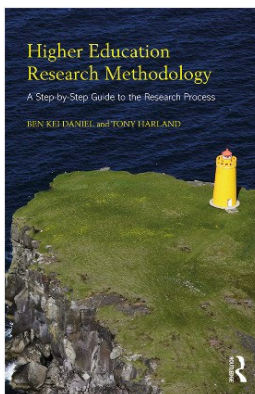
Course Student Learning Outcomes (CLOs):

1. Identify and reference historical documents that state the philosophical foundations of the profession
2. Articulate the differences between quantitative and qualitative approaches
3. Demonstrate an understanding of basic descriptive and inferential statistics
4. Develop a mock research project [proposal].

Required Reading and Textbook(s):

Daniel, B. K., & Harland, T. (2018). *Higher education research methodology: A step-by-step guide to the research process*. Taylor & Francis [or] Routledge.

Note: There are several hard-copy and eBook versions of this book available through Routledge and Taylor & Francis. Be sure your book looks like this:



In addition – if you have trouble finding this book, please contact me. There are other education research texts that can be utilized for this course, for example, *Educational Research* by Creswell (any edition).

Other course materials will be shared through the course in Canvas.

Suggested Textbook Information:

- APA Style - throughout the program, you will use the *Publication Manual of the American Psychological Association, 6th ed.* (2010), or the new *7th ed.* (2020). Washington, DC: American Psychological Association.

During the coronavirus pandemic, we have free online access via the APA website to the [Style and Grammar Guidelines](https://apastyle.apa.org/style-grammar-guidelines) [https://apastyle.apa.org/style-grammar-guidelines] including examples of reference citations.

COURSE REQUIREMENTS (more details and grading rubrics in Canvas)

1. **Discussions.** Discussion participation is an important part of learning. There will be opportunities for synchronous (live) and asynchronous discussion of course concepts and projects. Two of these discussions will be graded, you will have the option to participate in either modality - synchronous or asynchronous. These will take place in Week 3 and Week 8.
2. **Quizzes.** You will complete two (2) short quizzes, one in Week 2 and another in Week 5. These are low-stakes quizzes that emphasize learning for mastery of concepts. More details about expectations are included in Canvas.
3. **Mock Research Proposal.** You will submit a Research Proposal following the APA format provided in Canvas. Note, you will not conduct the research project; this is an exercise in working through the different steps required for a proposal. (Due at the end of Week 7)
4. **Leadership Interview & Essay.** We will have at least one guest interview for the class. You and others in the class will submit interview questions. The questions should focus on leadership philosophy and topics related to educational research. Based on the interview(s), each student will submit a reflective essay of at least five pages. More details about expectations are included in Canvas. (Due at the end of Week 4)

Grading Criteria Rubric and Conversion

- Discussions (2 @ 5-points each; **10-points total**)
 - Quizzes (2 @ 10-points each; **20-points total**)
 - Project (**50-points total**)
 - Leadership Interview Essay & Questions (**20-points total**)
- Total: 100 points**

Final Grades will be computer according to the following scale:

- A = 90-100% (90-100 points)
- B = 80-89.9% (80-89 points)
- C = 70-79.9% (70-79 points)
- D = 60-69.9% (60-69 points)
- F = 59-0% (0-59 points)

****Remember, you must complete the final exam to pass the course.**

Posting of Grades

- Students will submit their work through the assignment submission pages in Canvas. The instructor will review and return student work through the Canvas grade book. Students can monitor their status in the course through the Canvas grade book, as well.
- Assignments are due by midnight (Killeen, Texas time).
- Brief assignments such as quiz feedback will be returned no later than the following Wednesday morning. Longer assignments, such as the Leadership Interview Essay will be returned no later than the following Sunday. Students will be notified of any delays due to unforeseen circumstances.

COURSE OUTLINE AND CALENDAR

Complete Course Calendar for HIED 5305

Module 1: Welcome to Educational Research Methods (Course Learning Outcome 1)

Week 1 (June 6 - June 12): Introduction

Read: Introduction (Daniel & Harland), and materials in Canvas

Assignments: ungraded introduction discussion

Module 2: Educational Research (Course Learning Outcomes 1, 2, 3)

Week 2 (June 13 – June 19): The Study of Higher Education

Read: Chapter 1 (Daniel & Harland), and materials in Canvas

Assignments due: Quiz 1, Interview Questions

Week 3 (June 20 – June 26): Research Ethics, Ontology & Epistemology

Read: Chapter 2 (Daniel & Harland), and materials in Canvas

Assignments due: Graded Discussion 1

Week 4 (June 27 – July 3): Qualitative Research Approaches

Read: Chapter 3 (Daniel & Harland), and materials in Canvas

Assignments due: Leadership Interview Reflection Essay *can submit by July 10 due to the holiday!

Week 5 (July 5* – July 10): Surveys, Statistics, and other Quantitative Approaches

Read: Chapter 4 (Daniel & Harland), and materials in Canvas

Assignments due: Quiz 2

Module 3: Your Proposals (Course Learning Outcome 4)

Weeks 6 (July 11 – July 17)

Read: Chapters 5-10 (Daniel & Harland); focus on what will help you with your research proposal approach

Week 7 (July 18 – July 24)

Read: Chapters 5-10 (Daniel & Harland); focus on what will help you with your research proposal approach

Assignments due: Mock Research Proposal

Week 8 (July 25- July 29): Discuss Proposals

Assignments due: Graded Discussion 2 (Remember, the week ends on Friday)

Important University Dates: SUMMER 2022

See the 2021-22 [Academic Calendar](#), and monitor the University Registrar's Academic Calendar [webpage](#) for most recent information.

[<https://www.tamuct.edu/registrar/docs/21-22Academic-Calendar.pdf>]

TECHNOLOGY REQUIREMENTS AND SUPPORT

Technology Requirements

This course will use the A&M-Central Texas Instructure Canvas learning management system.

We strongly recommend the latest versions of Chrome or Firefox browsers. Canvas no longer supports any version of Internet Explorer.

Logon to A&M-Central Texas Canvas [<https://tamuct.instructure.com/>] or access Canvas through the TAMUCT Online link in myCT [<https://tamuct.onecampus.com/>]. You will log in

through our Microsoft portal.

Username: Your MyCT email address. Password: Your MyCT password

Canvas Support

Use the Canvas Help link, located at the bottom of the left-hand menu, for issues with Canvas. You can select “Chat with Canvas Support,” submit a support request through “Report a Problem,” or call the Canvas support line: 1-844-757-0953.

For issues related to course content and requirements, contact your instructor.

Other Technology Support

For log-in problems, students should contact Help Desk Central, 24 hours a day, 7 days a week

Email: helpdesk@tamu.edu

Phone: (254) 519-5466

[Web Chat](http://hdc.tamu.edu): [<http://hdc.tamu.edu>]

Please let the support technician know you are an A&M-Central Texas student.

UNIVERSITY RESOURCES, PROCEDURES, AND GUIDELINES

Drop Policy

If you discover that you need to drop this class, you must complete the [Drop Request](#) Dynamic Form through Warrior Web.

[<https://federation.ngwebsolutions.com/sp/startSSO.ping?PartnerIdId=https://eis-prod.ec.tamuct.edu:443/samlSSO&SpSessionAuthnAdapterId=tamuctDF&TargetResource=https%3a%2f%2fdynamicforms.ngwebsolutions.com%2fSubmit%2fStart%2f53b8369e-0502-4f36-be43-f02a4202f612>].

Faculty cannot drop students; this is always the responsibility of the student. The Registrar’s Office will provide a deadline on the Academic Calendar for which the form must be completed. Once you submit the completed form to the Registrar’s Office, you must go into Warrior Web and confirm that you are no longer enrolled. If you still show as enrolled, FOLLOW-UP with the Registrar’s Office immediately. You are to attend class until the procedure is complete to avoid penalty for absence. Should you miss the drop deadline or fail to follow the procedure, you will receive an F in the course, which may affect your financial aid and/or VA educational benefits.

Academic Integrity

Texas A&M University-Central Texas values the integrity of the academic enterprise and strives for the highest standards of academic conduct. A&M-Central Texas expects its students, faculty, and staff to support the adherence to high standards of personal and scholarly conduct to preserve the honor and integrity of the creative community. Any deviation by students from this expectation may result in a failing grade for the assignment and potentially a failing grade for the course. All academic misconduct concerns will be referred to the Office of Student Conduct. When in doubt on collaboration, citation, or any issue, please contact your instructor before taking a course of action.

For more [information regarding the Student Conduct process](https://www.tamuct.edu/student-affairs/student-conduct.html),
[https://www.tamuct.edu/student-affairs/student-conduct.html].

If you know of potential honor violations by other students, you may [submit a report](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0),
[https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=0].

Academic Accommodations

At Texas A&M University-Central Texas, we value an inclusive learning environment where every student has an equal chance to succeed and has the right to a barrier-free education. The Warrior Center for Student Success, Equity and Inclusion is responsible for ensuring that students with a disability receive equal access to the university's programs, services and activities. If you believe you have a disability requiring reasonable accommodations, please contact the Office of Access and Inclusion, WH-212; or call (254) 501-5836. Any information you provide is private and confidential and will be treated as such.

For more information, please visit our [Access & Inclusion](https://tamuct.instructure.com/courses/717) Canvas page (log-in required)
[https://tamuct.instructure.com/courses/717]

Important information for Pregnant and/or Parenting Students

Texas A&M University-Central Texas supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and related guidance from US Department of Education's Office of Civil Rights, the Dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit [Student Affairs](https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html) [https://www.tamuct.edu/student-affairs/pregnant-and-parenting-students.html]. Students may also contact the institution's Title IX Coordinator. If you would like to read more about these [requirements and guidelines](http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf) online, please visit the website [http://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf].

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M-Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the Associate Dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University's Title IX Coordinator.

Tutoring

Tutoring is available to all A&M-Central Texas students, both virtually and in-person. Student success coaching is available online upon request.

If you have a question, are interested in becoming a tutor, or in need of success coaching contact the Warrior Center for Student Success, Equity and Inclusion at (254) 501-5836, visit the Warrior Center at 212 Warrior Hall, or by emailing WarriorCenter@tamuct.edu.

To schedule tutoring sessions and view tutor availability, please visit [Tutor Matching Services](https://tutormatchingservice.com/TAMUCT) [https://tutormatchingservice.com/TAMUCT] or visit the Tutoring Center in 111 Warrior Hall.

Chat live with a remote tutor 24/7 for almost any subject from on your computer! Tutor.com is an online tutoring platform that enables A&M-Central Texas students to log in and receive online tutoring support at no additional cost. This tool provides tutoring in over 40 subject areas except writing support. Access Tutor.com through Canvas.

University Writing Center

Located in Warrior Hall 416, the University Writing Center (UWC) at Texas A&M University–Central Texas (A&M–Central Texas) is a free service open to all A&M–Central Texas students. For the Summer 2022 semester, the hours of operation are from 10:00 a.m.-4:00 p.m. Monday thru Thursday in Warrior Hall 416 (with online tutoring available every hour as well) with satellite hours available online only Monday thru Thursday from 6:00-9:00 p.m. and most Saturdays from 12:00-3:00 p.m.

Tutors are prepared to help writers of all levels and abilities at any stage of the writing process. While tutors will not write, edit, or grade papers, they will assist students in developing more effective composing practices. By providing a practice audience for students' ideas and writing, our tutors highlight the ways in which they read and interpret students' texts, offering guidance and support throughout the various stages of the writing process. In addition, students may work independently in the UWC by checking out a laptop that runs the Microsoft Office suite and connects to WIFI, or by consulting our resources on writing, including all of the relevant style guides. Whether you need help brainstorming ideas, organizing an essay, proofreading, understanding proper citation practices, or just want a quiet place to work, the UWC is here to help!

Students may arrange a one-to-one session with a trained and experienced writing tutor by making an appointment via [WCOonline](https://tamuct.mywconline.com/) at [https://tamuct.mywconline.com/]. In addition, you can email Dr. Bruce Bowles Jr. at bruce.bowles@tamuct.edu if you have any questions about the UWC, need any assistance with scheduling, or would like to schedule a recurring appointment with your favorite tutor.

University Library

The University Library provides many services in support of research across campus and at a distance. We offer over 200 electronic databases containing approximately 400,000 eBooks and 82,000 journals, in addition to the 96,000 items in our print collection, which can be mailed to students who live more than 50 miles from campus. Research guides for each subject taught at A&M-Central Texas are available through our website to help students navigate these resources. On campus, the library offers technology including cameras, laptops, microphones, webcams, and digital sound recorders.

Research assistance from a librarian is also available 24 hours a day through our online chat service, and at the reference desk when the library is open. Research sessions can be scheduled for more comprehensive assistance, and may take place virtually through WebEx, Microsoft Teams or in-person at the library. [Schedule an appointment here](https://tamuct.libcal.com/appointments/?g=6956) [https://tamuct.libcal.com/appointments/?g=6956]. Assistance may cover many topics, including how to find articles in peer-reviewed journals, how to cite resources, and how to

piece together research for written assignments.

Our 27,000-square-foot facility on the A&M-Central Texas main campus includes student lounges, private study rooms, group work spaces, computer labs, family areas suitable for all ages, and many other features. Services such as interlibrary loan, TexShare, binding, and laminating are available. The library frequently offers workshops, tours, readings, and other events. For more information, please visit our [Library website](http://tamuct.libguides.com/index)

[<http://tamuct.libguides.com/index>].

OPTIONAL POLICY STATEMENTS

A Note about Sexual Violence at A&M-Central Texas

Sexual violence is a serious safety, social justice, and public health issue. The university offers support for anyone struggling with these issues. University faculty are mandated reporters, so if someone discloses that they were sexually assaulted (or a victim of Domestic/Dating Violence or Stalking) while a student at TAMUCT, faculty members are required to inform the Title IX Office. If you want to discuss any of these issues confidentially, you can do so through Student Wellness and Counseling (254-501-5955) located on the second floor of Warrior Hall (207L).

Sexual violence can occur on our campus because predators often feel emboldened, and victims often feel silenced or shamed. It is incumbent on ALL of us to find ways to actively create environments that tell predators we don't agree with their behaviors and tell survivors we will support them. Your actions matter. Don't be a bystander; be an agent of change. For additional information on campus policy and resources visit the [Title IX webpage](https://www.tamuct.edu/compliance/titleix.html) [<https://www.tamuct.edu/compliance/titleix.html>].

Behavioral Intervention

Texas A&M University-Central Texas cares about the safety, health, and well-being of its students, faculty, staff, and community. If you are aware of individuals for whom you have a concern, please make a referral to the Behavioral Intervention Team. Referring your concern shows you care. You can complete the [referral](https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2) online

[https://cm.maxient.com/reportingform.php?TAMUCentralTexas&layout_id=2].

Anonymous referrals are accepted. Please see the [Behavioral Intervention Team](https://www.tamuct.edu/bit) website for more information [<https://www.tamuct.edu/bit>]. If a person's behavior poses an imminent threat to you or another, contact 911 or A&M-Central Texas University Police at 254-501-5805.

OTHER POLICIES

Copyright Notice

Students should assume that all course material is copyrighted by the respective author(s). Reproduction of course material is prohibited without consent by the author and/or course instructor. Violation of copyright is against the law and Texas A&M University-Central Texas' Code of Academic Honesty. All alleged violations will be reported to the Office of Student Conduct.

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